



MINISTRY OF THE INTERIOR

**DIRECTORATE GENERAL FIRE SAFETY
AND CIVIL PROTECTION**

LETTER OF INVITATION TO TENDER

Sofia, Republic of Bulgaria
10 November 2017

Our ref.: CB007.1.31.189-SUP2-REV2

Dear Sirs,

**SUBJECT: INVITATION TO TENDER FOR SUPPLY OF LAPTOPS AND A
MULTIFUNCTIONAL DEVICE**

This is an invitation to tender for the above mentioned supply contract. Please find enclosed the following documents, which constitute the tender dossier:

- A. Instructions to tenderers and contract notice
- B. Draft contract and special conditions, including annexes
 - Draft contract
 - Special conditions
 - Annex i: general conditions
 - Annex ii +iii: technical specifications + technical offer (to be tailored to the specific project)
 - Annex iv: budget breakdown (model financial offer)
- C. Further information
 - Administrative compliance grid
 - Evaluation grid
- D. Tender form for a supply contract
 - Annex 1 - Declaration of honour on exclusion and selection criteria,
 - Financial identification form,
 - Legal entity form.

For full information about procurement procedures please consult the Practical Guide and its annexes, which can be downloaded from the following web page:
<http://ec.europa.eu/europeaid/prag/document.do>

We look forward to receiving your tender before the submission deadline at the address specified in the Instructions to tenderers.

By submitting a tender you accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received by you on the date upon which the contracting authority sends it to the electronic address you referred to in your offer.

If you decide not to submit a tender, we would be grateful if you could inform us in writing, stating the reasons for your decision.

Yours sincerely,

NIKOLAY NIKOLOV

