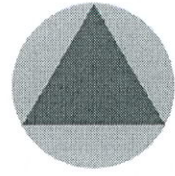




MINISTRY OF THE INTERIOR



DIRECTORATE GENERAL FIRE SAFETY AND CIVIL PROTECTION



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Joint Secretariat

Interreg-IPA Cross-border Cooperation
Bulgaria-Serbia Programme

REGARDING: Publication of tender dossier for **service "Organization of events"** for project CB007.1.31.126 "Joint Training Programme for Forest Fire Prevention and Management"

Dear Mr. Kanatov,

Dear Mrs. Peeva,

Further to the implementation of **project CB007.1.31.126 "Joint Training Programme for Forest Fire Prevention and Management"** approved for funding under the Interreg – IPA Cross-Border Cooperation Bulgaria – Serbia Programme, Directorate General Fire Safety and Civil Protection – Ministry of the Interior intends to announce a competitive negotiated procedure for **service "Organization of events"** with reference number **CB007.1.31.126-2-SR-3**. The complete tender dossier is attached to the current letter, including:

- A. Instructions to tenderers and contract notice**
- B. Draft Contract Agreement and Special Conditions with annexes:**
 - I. General Conditions for service contracts
 - II. Terms of Reference
 - III. Organisation and Methodology (to be submitted by the tenderer using the template provided)
 - IV. Budget (to be submitted by the tenderer as the Financial offer using the template provided)
 - V. Forms and other supporting documents: Financial identification form and Legal entity form
- C. Other information:**
 - I. List of entities invited to submit a tender

II. Administrative compliance grid

III. Evaluation grid

D. Tender submission form and declaration of honour on exclusion and selection criteria

Invitations will be sent to three tenderers for each lot and the tender dossier will be published on the website of the Contracting Authority on **29 January 2018**. We kindly ask you to publish the tender dossier on the website of the Programme on the same date.

Should you need any clarification and/or further information, please do not hesitate to contact us.

Yours sincerely,

Nikolay Nikolov

Director of Directorate General Fire Safety and Civil Protection

